

## Meeting Minutes TAG

Thursday, June 27, 2019, 6:00 pm

### Present:

Art McBain

Adrienne King

Brendan Quinn

Sara Quinn

Eric Steinbrenner

Meghan Ryan

Meeting called to order.

Minutes from 5/16/19 reviewed: Minutes had a change of TTD being June 1st to June 25th. Sara still needs to make a map of nearby food.

Agenda items added: none.

### Old Business:

\$711.36 in the bank. Some went to printing costs, some came in through tabletop.events.

Annual meeting: not the first weekend in June so it doesn't conflict with Pride. In the future, for those running unopposed, we can call for a voice vote. Offices with more than one person running can use paper ballots. Adrienne suggested that we have something for everyone to do while someone counts the votes.

Leif said we should start an ops manual. Adrienne will help Leif with it.

Raffle has 5 prizes. Brendan will design it. Sara will send Brendan the template.

Sara will order window clings; 20 altogether

Tabletop Day went well. Same numbers, but bigger space. Memorial Day narrowed our numbers as many people were out of town. Maybe the weekend before/after in the future.

Advisory board: Adrienne will ping Justin again about being on the advisory board. (Before meeting adjournment, Justin said yes to being an advisor!)

RPL had a "space game" night that we hosted that tied in with their summer reading program. They want to do a similar event again in the future.

Charitable orgs: there aren't any others that fit well, or if they do, they get a lot of national/corporate sponsorship (like Boys & Girls Club; Brendan and Sara had met with them last year). Eric wants to set up a spreadsheet with possible local charities for the future.

New business:

8 paid badges, 22/23 events. Play and Win games have been sent from Stonemaier and another game company. We may have some volunteers. If someone absolutely has to use cash, we will figure it out... go outside or something.

Lupe from CiS wants to use some of their advertising budget to help us advertise conFUSEcon. Eric thought CiS could have a table at conFUSEcon with info about their event. I'll ask Lupe about it.

Art set up a spreadsheet for silent auction (<https://docs.google.com/spreadsheets/d/1AGqxRt2E9Y0HvsfK0FJMGqG88Ua1sEczp5mv-ptyu5o/edit#gid=0>). Brendan suggested that we do research about what we should do for the silent auction and come back with it for next time.

Eric suggested that in the future we can give proceeds from badge sales to one charity and silent auction funds to another.

Adrienne talked about orgs having baskets for the silent auction.

Leif said it would be cool to bring a guest for the con, and have another event for them to go to while they are in town (maybe through CBC).

Brendan is going to wipe the game library and we'll pass around the scanner to re-add all of the games via barcodes.

As for security, Brendan has security's phone number if we need them, but they should have it locked when we aren't there.

Sara updated the board on the emails about food at the event.

We talked with Lisa (KEPR) about events we could do like boat cruises, art in the park, and Tri-City Singles.

T-shirts are going well. Pocket design might be better for conFUSEcon T-shirts. Sara will send designs around for feedback before starting the campaign.

In the future, let's have a decision at a board meeting for charity. Adrienne talked about using a form email, but email voting is non-binding. We could use email for stuff that doesn't use an actual vote. Leif will send info about Discord so we can use that to vote between meetings.

Sara will work with Vanessa with her WSU class.

Brendan will submit the bylaws with the change in meeting: once per month instead of calling out when exactly in the month. Brendan will put the bylaws in Git and we'll version control that way. We can also have our PDF versions available as well. There is also a typo that Eric found that he will find again so we can fix it. We should also call the "advisory groups" in the bylaws to "committees."

Eric wants us to set up processes for our 3 major events with timelines so that we know when things are due. Eric will set up timelines in Trello for the events.

Everything that costs money should be approved by the board.

If no one responds to requests for approval/feedback: we may want to say something like "If no objection is raised by \_\_\_ the thing will happen."

Adrienne said every project should have an owner and a backup owner.

We should have a formal budget approved for all committees. The treasurer, president, and vice president can come up with those budgets. In the future, we can let the fundraising committee figure out how to reach the goals we set for income.

At our TAG annual meeting, we can report on how we did financially the previous year, and our projections for the coming year.

Eric needs to split his personal hosting off from the TAG hosting.

TAG will still pay back members eventually, but not until we have a better idea of what our income is.

Adrienne will go ahead and submit her request to Rotary.

Brendan wants us to define what we want TAG to accomplish in the next year. Leif has a form document from Small Business Bureau he will send that will help with that.

Adjourned with a game of Just One.